

LICHFIELD SWIMMING CLUB

YOUR INSTRUCTION TO SET UP A STANDING ORDER

PLEASE WRITE CLEARLY IN THE SPACES AND TAKE TO YOUR BANK WHEN COMPLETED

Section 1 - YOUR DETAILS

Name
Address

Contact Telephone Number

Bank

Bank
Address

Some Banks & Building Societies do not allow Standing Orders on some accounts. Please make sure yours does before submitting this form.

Details of your account

ACCOUNT NUMBER

SORT CODE

ACCOUNT NAME

Section 2 - PAYMENT DETAILS

Is this a replacement Standing Order?

YES

NO

Please Tick

PLEASE PAY

AMOUNT IN
WORDS

First Payment
Due

On the fifteenth (15th) of every month until further notice

TO: LICHFIELD SWIMMING CLUB

ACCOUNT NUMBER

SORT CODE

HSBC
49 MARKET STREET
LICHFIELD
STAFFORDSHIRE
WS13 6LB

QUOTING PAYMENT REFERENCE

Payment reference is made up of swimmer SURNAME-INITIAL-DOB (DDMM) Eg. SMITH-A-2310

Please do not act on this request without a payment reference

Section 3 - AUTHORISATION

I authorise you to debit my account in accordance with the details in Section 2. This request is addressed to the bank specification Section 1 which holds my/our account

YOUR SIGNATURE

DATE